

DEFENCE HOUSING AUTHORITY – MULTAN
APPLICATION FOR POSSESSION OF PLOT (SITE PLAN)



To: Director Transfer & Record
Defence Housing Authority, Multan.

Date ____ / ____ / 20____

Subject: **POSSESSION OF PLOT**

Dear Sir,

- Please issue site plan of my plot having **File Ref. No.** _____ **Sector** _____ **Plot No.** _____ **Phase** _____ and hand over the plot to me / my authorized attorney.
- Photo Copy of my (1) CNIC (2) Information / Allocation Letter and (3) Location Ballot Information Letter are attached. Details are as under:

Owner's Name _____ Owner's CNIC _____ Address _____ Cell No _____	Owner's Signature
Attorney's Name _____ Attorney's CNIC _____	Attorney's Signature

PART I – TRANSFER AND RECORD BRANCH

The above particulars are correct as per DHA Multan's Transfer & Record branch and it is certified that ownership is legal. Hence, possession is recommended.

Addl Director Transfer & Record

Name: _____ Signature: _____ Date _____

PART II – FINANCE BRANCH

Payment details are as follows:

Overdue (Rs.): Cost of Land _____ Dev Charges _____ Surcharge _____

Balance (Rs.): Cost of Land _____ Dev Charges _____

All dues applicable till date have been cleared by the applicant, hence possession may be handed over.

Addl Director Finance

Name: _____ Signature: _____ Date _____

PART III – PLANNING AND DEVELOPMENT BRANCH

Demarcation of the plot is as under:

Longer dimensions (1) _____ ft. Bounded by _____

(2) _____ ft. Bounded by _____

Shorter dimension (1) _____ ft. Bounded by _____

(2) _____ ft. Bounded by _____

Area of Plot: _____ Sq ft.

Standard/Excess/Short by: _____ Sq ft. **Surveyor** _____

Addl Director Plans

Name: _____ Signature: _____ Date _____

PART IV

Possession handed over on _____ Surveyor _____

Possession taken over on _____ Owner/Attorney _____

- Instructions:** (1) Attach a photocopy of (a) CNIC (b) Information / Allocation Letter and (c) Location Ballot Information Letter
(2) Please pay Demarcation & Possession Charges @ Rs. 10,000/- on DHA Challan & attach DHA File copy.
(3) Member / Owner shall arrange four pieces of 4" x 4" concrete pillar having length of 2-½ ft each at the time of demarcation. Member will get the Demarcation Pillars grouted / installed at the location indicated by DHAM survey team in their presence and shall remain there till the final demarcation of boundary wall up to DPC level.