**CONTRACTOR REGISTRATION FORM**

**DHA MULTAN**

**Category Applied: CA( )CB ( ) C-1 ( ) C-2 ( )C-3( )C-4 ( )C-5 ( )C-6 ( )C-7 ( )**

|  |
| --- |
| 1. Name of company :  2. Address :  3. Email:  4. Tel: 5. Fax: |

|  |
| --- |
| 6.**Type of Business:**  Listed Company Non-listed company Partnership Sole proprietorship  Others (please Specify):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

|  |
| --- |
| 7. NTN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 8. GST: \_\_\_\_\_\_\_\_\_\_\_\_\_ (If registered)  9. PEC (Reg No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 10. PEC Category:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 11. Authorized Signatories:(authorized to signs bids/offers/contracts & receive cheques) | | | | | |
| S.No | Name & CNIC | Design | Contact No. |  | Specimen signatures |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  | Note: use duly signed & stamped separate sheet if required. | | | | |

|  |
| --- |
| 12. Bank Name :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Branch Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Bank Account No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Account Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 13. Plant and Machinery available with the contractor /firm | | | | | |
| Ser | Name if Machinery | Model | Make | Registration/ Engine no. | Number of Units |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  | Note: use duly signed & stamped separate sheet if required. | | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 14. List of Engineering Staff employed by contractor/Firm | | | | |
| S.No | Name & CNIC | Design. | Qualification | Date since employed |
|  |  |  |  |  |
|  |  |  |  |  |
|  | Note: use duly signed & stamped separate sheet if required. | | | |

|  |  |  |
| --- | --- | --- |
| PEC Registered Category | Limit of Award of Contract | Registration fee |
| CA | No Limit | Rs. 200,000 |
| CB | Up to Rs 4000 M | Rs. 150,000 |
| C-1 | Up to Rs.2500 M | Rs. 100,000 |
| C-2 | Up to Rs.1000 M | Rs. 75,000 |
| C-3 | Up to Rs. 500 M | Rs. 50,000 |
| C-4 | Up to Rs. 200 M | Rs. 25,000 |
| C-5 | Up to Rs. 65 M | Rs. 15,000 |
| C-6 | Up to Rs. 25 M | Rs. 10,000 |
| C-7 | Up to Rs. 10 M | Rs. 5,000 |

15.

|  |
| --- |
| 16. **Declaration**  I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CNIC\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Desgn \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of Messrs\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ do hereby declare and confirm that the information provided herein is true, accurate and correct and correct to best of my knowledge and belief and nothing has been concealed intentionally. I agree that this registration ,if accepted, shall be valid for 2 years from the date of approval and it does not constitute an assumed obligation whatsoever by DHA. I also confirm that in the event of any changes of status or changes in the elements of the aforementioned information, details shall be provided as and when changes take place.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signature stamp Date |

|  |
| --- |
| 17. Checklist of Documents to be attached.  Certificate of incorporation/partnership Deed/Undertaking in case of sole proprietorship  Articles/ Memorandum of association & form A ( in case of company )  Copy of license issued by Pakistan Engineering Council.  NTN Certificate and Sales Tax Registration Certificate (if registered under sales Tax)  CNIC of directors/ members / partners and authorized signatories.  Pay order in the favor of DHA Multan of the respective amount mentioned at point 15.  Company financial statements/ balance sheet (Audited Reports) for the last two fiscal years. in case of audit accounts are not available :a business profit & Loss statement is required to be submitted on the company letter head along with copies of final income tax returns for the last two years.  Company profile along with experience over the last two years stating major contracts with values and corresponding client name. |

**Note:** All parts of the registration form must be completed, and all above requirement must be fully complied with. incomplete forms will not be processed.

Registration with DHA ,if accepted, does not constitute any obligation on part of DHA to guarantee any tender invitation contractual awards or any order for product or service. It must not be treated as prequalification.

Please send this form to following address through registered post or courier :

Director (Planning & Development)

Defence Housing Authority Multan

1 Multan Public School Road

Multan

For Queries : UAN: 061-111-111-189 Extn 167

E Mail: planning.development@dhamultan.org

|  |
| --- |
| For official Use only:  Verification Remarks Recommendation P&D Br      Registration No . Allotted \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    Category Allotted  Desg: Dir Planning & Dev  Date Received by DHA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Sign:  Date Evaluated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Registration intimated on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Stamp:  Rejection intimated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |