

SUPPLIER / MANUFACTURER REGISTRATION FORM

DHA MULTAN



1. Name of company :
 2. Address :
 3. Email:
 4. Tel: _____ 5. Fax: _____

6.Type of Business:

Listed Company Non-listed company Partnership Sole proprietorship

Others (please Specify): _____

7. NTN: _____ 8. GST: _____ (If registered)

8. Authorized Signatories:(authorized to signs bids/offers/contracts & receive cheques)

S.No	Name & CNIC	Design	Contact No.		Specimen signatures
Note: use duly signed & stamped separate sheet if required.					

9. Bank Name : _____
 Branch Address: _____
 Bank Account No: _____ Account Title: _____

10. Product Detail Req for Enlistment

Ser	Product / Commodity Description	Remarks
Note: use duly signed & stamped separate sheet if required.		

14. List of Staff employed by contractor/Firm

S.No	Name & CNIC	Design.	Qualification	Date since employed
Note: use duly signed & stamped separate sheet if required.				

15.

Category of Firm	Enlistment fee (Rs) (2 Calendar Year)	Renewal fee (Rs) (2 Calendar Year)	Remarks
Manufacturer / Supplier	Rs. 200,000	Rs. 100,000	On recommendation of the board after factory ground visit but renewal fee will be applicable to those firm which might have been paid fee Rs 200000/-

16. Declaration

I _____ CNIC _____ Desgn _____ of Messrs _____ do hereby declare and confirm that the information provided herein is true, accurate and correct and correct to best of my knowledge and belief and nothing has been concealed intentionally. I agree that this registration, if accepted, shall be valid for 2 years from the date of approval and it does not constitute an assumed obligation whatsoever by DHA. I also confirm that in the event of any changes of status or changes in the elements of the aforementioned information, details shall be provided as and when changes take place.

Signature_____
stamp_____
Date

Note: All parts of the registration form must be completed, and all above requirement must be fully complied with. Incomplete forms will not be processed. Registration with DHA, if accepted, does not constitute any obligation on part of DHA to guarantee any tender invitation contractual awards or any order for product or service. It must not be treated as prequalification.

17. Checklist of Documents to be attached.

- Firms Application letter addressed to Director P&D Br DHA Multan for Registration of Firm (Factory visit will be conducted through a board of officers).
- Enlistment Form duly completed.
- Affidavit on E-Stamp Paper Worth Rs 500 (not black listed)
- Pay Order in favour of "**DHA Multan**".
- Summary of Plant / Equipment (not more than one page brief).
- Copy of CNIC of the Firm's owner & Directors at one single page.
- Copy of PSCQA certificate
- Product detail for enlistment on company letter pad.

Note:-

- a. Sample testing / factory ground visit will be conducted prior to proceed further for enlistment with DHA Multan. Boarding / lodging / traveling charges will be borne by the manufacturer / suppliers.
- b. If the firm is recommended by the board for processing of enlistment, pay order alongwith relevant documents will be provided by the mfr / supplier.
- c. Not recommended firm will not be eligible to process the case again for enlistment with DHA Multan within one calendar year.

Please send this form to following address through registered post or courier:

Director (Planning & Development)
Defence Housing Authority Multan
1 Multan Public School Road
Multan
For Queries : UAN: 061-111-342-686 Extn 138
E Mail: planning.development@dhamultan.org

For official Use only:

<u>Verification</u>	<u>Remarks</u>	<u>Recommendation P&D Br</u>
Registration No . Allotted	_____	_____
Category Allotted	<input type="text"/>	Desg: Dir Planning & Dev
Date Received by DHA:	_____	Sign:
Date Evaluated:	_____	
Registration intimated on:	_____	Stamp:
Rejection intimated	_____	